

**TOWN OF NEW HAVEN
DRIVEWAY PERMIT**

Applicant's Name _____ Date _____

Applicant's Address _____ Phone _____

Property Owner's Name _____

Address for Proposed Driveway _____

Section _____ Town _____ Range _____ Quarter/Quarter _____

The driveway will provide access to STH _____ CTH _____ Town Road _____

Proposed Land Use of Property _____

***Provide a sketch of proposed driveway including grade, slope, width and length of driveway and indicated turnoffs if required and the dead end turnaround on the back of this application. Specify erosion control procedures to be utilized.

Specify proposed roadbed base, including depth and type of material _____

The following minimum specifications shall apply to all new driveways installed after September 9, 2002. Revised on June 7, 2005--revisions in italic.

Minimum road surface width	10 feet
Minimum width clearance	14 feet
Minimum height clearance free of trees and wires	14 feet
Maximum grade	10 percent

At least one 25 ft in length and 18 ft in width segment of road surface shall be provided for each 800 ft of driveway length. The driveway within the area of the public right-of-way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road. An adequate roadbed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the Town Board in considering an application for driveway approval. *If culverts are required the recommended minimum diameter shall be 18".* At the dead end of the driveway a turnaround of at least 25 ft radius, or some other method to allow vehicles to turn around, shall be provided. *To have the Town of New Haven Patrolman be present when culvert is put into place.*

An inspection fee of \$45 is required to be submitted with all applications for a driveway. The fee will be refunded if the location for a driveway is denied. If a second inspection is not up to code, a new application must be submitted and a new fee will be charged.

All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the Town Board. The maintenance of the driveway shall be the responsibility of the applicant and/or property owner.

Signature of Applicant _____

TO BE COMPLETED BY TOWN BOARD

A culvert (**will, will not**) be required. If required, a minimum diameter of _____ inches. The above driveway location has been (**approved/denied**) by the appropriate highway jurisdiction on the _____ day of _____, 20____. The above driveway has been inspected by the Town of New Haven and determination has been made that the driveway meets the minimum standards and the Town Clerk is hereby authorized to issue a building permit if applicable.

TOWN BOARD APPROVAL on this _____ day of _____, 20_____.

_____, Chairman

_____, Supervisor

_____, Supervisor